

NOTICE TO CANDIDATES

Congratulations on nominating for the Board of Directors of CHRG, Castle Hill RSL Group. Comprising of Castle Hill RSL Club, Club Parramatta and Lynwood Country Club and I wish you every success. Please read the following so you understand the process.

- Nomination forms are available at Castle Hill RSL Club, Club Parramatta and Lynwood Golf & Country Club reception/s between Monday 8th August 2022 and Friday 2nd September 2022. Nominations close 5.00pm.
- It is the candidate's responsibility to ensure the Proposer and Seconder are **financial Category # 1 members of Castle Hill RSL Club Ltd**. If a candidate needs assistance in contacting an eligible Proposer and Seconder please enquire at reception.
- Nominees must be either a Category #1 member or Category #2 member (non sub-Branch member) for a minimum of three **(3) continuous years** as at the date of nomination to the position of Director – Monday 8th August 2022.
- A maximum of three (3) category #2 members (non sub-Branch members) are eligible to be elected to the Board of Directors if the candidate/s poll amongst the nine (9) highest polling candidates.
- The Nominee is solely responsible for placing the completed nomination form in the locked receptacle in the foyer of Castle Hill RSL, Club Parramatta and Lynwood Golf & Country Club and provide a suitable photograph to be reproduced on the electronic ballot paper.
- Ballot draw for Directors will be conducted by the independent Returning Officer Friday 2nd September 2022 after 4.00pm and after all Nominees, Proposers and Seconders have been validated for eligibility. Candidates are eligible to attend ballot.
- Candidate briefing sessions are available on a one on one appointment with the President if required.

- Voting will commence electronically internally at Castle Hill RSL, Club Parramatta and Lynwood Country Golf & Club on Monday 19th September 2022 (approximately six (6) weeks prior to the Annual General Meeting) by use of electronic terminals in each of the abovementioned venues. AGM Notices and Ballot security pin numbers will commence distribution through Australia Post prior to Friday 30th September 2022 (27 days prior to AGM and within the statutory 21 days required). The club can't be held responsible for any delays experienced by Australia Post.
- Members can vote from Monday 19th September 2022 by simply swiping their membership card at the voting terminals at Reception of Castle Hill RSL Club, Club Parramatta or Lynwood Golf & Country Club, otherwise members will need to wait until they receive their ballot security PIN after by mail to vote remotely.
- Voting closes Friday 21st October 2022 at 4.00pm.
- Votes counted Friday 21st October 2022 by Independent Returning Officer, Mr. Phil Lewis – Elections Australia and candidates notified prior to close of business of the election result Monday 24th October 2022.
- General members notified of election result Tuesday, 25th October 2022 at the Annual General Meeting of the Castle Hill RSL Club Ltd in the Sovereign Room.

NOTE: The Election will be conducted by Independent Returning Officer Mr. Phil Lewis – Elections Australia.

